

MIAMI TOWNSHIP BOARD OF TRUSTEES

DECEMBER 15, 2015

The Miami Township Board of Trustees met in regular session on Tuesday, December 15, 2015 at 7:00 PM. Trustee Mary Makley Wolff called the meeting to order and led the Pledge of Allegiance. The invocation was a moment of silence and silent prayer for the healing of County Commissioner Ed Humphrey. Fiscal Officer Mr. Ferry called the roll. Attending were Trustees Mary Makley Wolff, Karl Schultz and Ken Tracy. Mr. Tracy made a motion to approve the minutes of the November 17, 2015 business meeting, seconded by Mr. Schultz with all voting "AYE".

Correspondence: None

Personnel Action: Police Chief Sue Madsen asked Will Menz, Miami Township Multimedia Coordinator, to come forward. Chief Madsen presented Mr. Menz with the Civilian Service Award for his exceptional services rendered while providing support to the members of the Miami Township Police Department and the citizens of our community.

Proclamations and Special Presentations: Chief Madsen asked the Trustees and Fiscal Officer to come forward for the Sergeant Promotion Ceremony for Nick Colliver. Chief Madsen also asked Nick Colliver, his wife and son to come forward. Chief Madsen gave words of encouragement and advice. Law Director, Joe Braun, came forward to administer the Oath of Office to Nick Colliver. Assistant Chief Mills presented the Sergeants badge to Nick Colliver's son, Blake. Blake Colliver pinned the Sergeants badge on his father's uniform.

Department Reports: A representative of each department presented a report of activities during the month of November 2015. Mr. Ferry gave special thanks to Bill Taphorn and Jan Morel for all of their efforts on the budget. It was done very professionally and did a stellar job.

Community Development	Mr. Elliff
Finance	Mr. Ferry
Fire/EMS	Chief Kelly
Police	Chief Madsen
Recreation	Mrs. Thibodeau
Service	Mr. Musselman
Administration	Mr. Wright

Old Business: None

New Business: Mr. Schultz made a motion to pay the bills of the Township with 301 checks numbered 122620 - 122921 and 10 electronic checks numbered 676 - 686 for the total amount of \$1,724,320.23 plus payroll and payroll taxes for the week of 11/21/2015 in the amount of \$391,168.54 and payroll and payroll taxes for the week of 12/05/2015 in the amount of \$609,199.74, seconded by Mr. Tracy with all voting "AYE".

Mr. Wright advised the Board of the need for a Then and Now Certificate.

Mr. Tracy made a motion to adopt Resolution 2015-67 authorizing the Township Fiscal Officer to issue and certify a Then and Now Certificate for payment of various expenditures totaling \$49,677.46, seconded by Mr. Schultz with all voting "AYE".

Mr. Schultz made a motion to promote Nick Colliver to the position of Police Sergeant with a twelve month probationary period, at a starting pay rate of \$37.57 per hour with a starting date of December 18, 2015, seconded by Mr. Tracy with all voting "AYE".

Mr. Wright recommended the Board release Justin Leever from probation as he has successfully completed his six month probation as a full time employee and recommends Mr. Leever be promoted to Maintenance Worker 2, Step 2 effective November 11, 2015.

Mr. Tracy moved to approve the Service Department personnel action as presented, seconded by Mr. Schultz with all voting "AYE".

Mr. Wright recommended the Board accept the following list of Citizens Police Academy graduates as Auxiliary Staff: Bill Beal, William Davis, Nicole Flynn, Kevin McDarty, Sherry McDarty, Randall Neago, Mark Rice, Sharen Roark, Mary Rozzi, Ben Weak and Stephen White.

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Mr. Schultz moved to accept the Citizens Police Academy graduates, as presented, as Auxiliary Staff, seconded by Mr. Tracy with all voting "AYE".

Mr. Wright advised there is a need to amend the 2015 Township Appropriations due to increases or decreased in revenue or expenditures in certain funds as shown in Exhibit A.

Mr. Tracy made a motion to adopt Resolution 2015-68 a resolution amending the Township's 2015 Appropriations, seconded by Mr. Schultz with all voting "AYE".

Mr. Wright advised the Police Department is in possession of miscellaneous surplus equipment that is no longer necessary for their operation or is obsolete, as shown on Exhibit A. He is recommending it be disposed of by internet auction via resolution.

Mr. Schultz made a motion to adopt Resolution 2015-69 a resolution authorizing the disposal of surplus property and authorizing the sale of unneeded or obsolescent personal property no longer necessary for Township use by internet auction pursuant to Section 505.10 of the Ohio Revised Code, seconded by Mr. Tracy with all voting "AYE".

Mr. Wright advised of two street lighting districts up for renewal. One is for Hunter's Valley III and one for Riverside Hills.

Mr. Tracy made a motion to adopt Resolution 2015-70 a resolution providing for the procurement of a street lighting system, dispensing with the second reading and declaring an emergency for Hunter's Valley III, seconded by Mr. Schultz with all voting "AYE".

Mr. Tracy made a motion to adopt Resolution 2015-71 a resolution providing for the procurement of a street lighting system, dispensing with the second reading and declaring an emergency for Riverside Hills, seconded by Mr. Schultz with all voting "AYE".

Mr. Wright advised that at the end of each year the Board of Trustees appoint two Township representatives to the Volunteer Fire Fighter's Dependents Fund Board. Historically the Township Administrator and the Fire Chief have been appointed. Mr. Wright is recommending the Board appoint the Township Administrator and Chief Kelly.

Mr. Schultz made a motion to appoint Jeff Wright, Township Administrator, and Steve Kelly, Fire Chief, to the volunteer Fire Fighter's Dependents Fund Board, seconded by Mr. Tracy with all voting "AYE".

Mr. Wright recommended the Board accept the Annual Township Highway System Mileage Certification which increased the Township's responsibility of roadway from 154.226 miles to 154.677, due to the addition of Ridgewood, Meadow Springs Court and Wittmer Estates Drive.

Mr. Schultz made a motion to accept the 2015 Annual Township Highway System Mileage Certification, seconded by Mr. Tracy with all voting "AYE".

Mr. Elliff advised the Board of the need to adopt a resolution agreeing to cooperate with the Ohio Department of Transportation for the construction of a sidewalk within the right of way on part of St. Rt. 28. This was discussed at the December work session.

Mr. Tracy made a motion to adopt Resolution 2015-72 a resolution agreeing to cooperate with the Ohio Department of Transportation to meet the public interest demand for the construction of a sidewalk within the right of way on part of State Route 28, seconded by Mr. Schultz with all voting "AYE". Mr. Braun, Township Law Director, stated he looked into the requirement of this resolution and he advised this is something the Ohio Department of Transportation is requiring.

Mr. Wright advised the Board, per the discussion at the December work session, resolution 2015-73 will amend the Tax Abatement for consolidated Neuro Supply, Inc. by removing one year due to the delay in construction.

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Mr. Schultz made a motion to adopt Resolution 2015-73 a resolution authorizing the amendment to the Tax Abatement for Consolidated Neuro Supply, Inc through the Rural Enterprise Zone Legislation and dispensing with the second reading, seconded by Mr. Tracy with all voting "AYE".

Mr. Wright submitted resolution 2015-74 for the Board's consideration. This resolution will approve an agreement between Miami Township and the Board of County Commissioners of Clermont County for the work to be done on Dry Run Road with the Ohio Public Works Commission Grant.

Mr. Tracy made a motion to adopt Resolution 2015-74 a resolution authorizing approval of an agreement between Miami Township and the Board of County Commissioners of Clermont County and dispensing with a second reading, seconded by Mr. Schultz with all voting "AYE".

Mr. Wright advised the Fiscal Office is requesting the Board adopt a resolution that will permit the Township to collect advance taxes in 2016.

Mr. Schultz made a motion to adopt Resolution 2015-75 a resolution requesting advance of taxes collected, seconded by Mr. Tracy with all voting "AYE".

Mr. Wright advised the Board of the need to adopt a resolution for the Trustees and Fiscal Officer's travel expenses in their duties as elected officials.

Mr. Tracy made a motion to adopt Resolution 2015-76 a resolution approving the travel expenses for Township Trustees and Township Fiscal Officer, seconded by Mr. Schultz with all voting "AYE".

Mr. Wright noted each year a resolution is needed to approve the compensation of each member of the Board of Trustees and Fiscal Officer.

Mr. Schultz made a motion to adopt Resolution 2015-77 a resolution authorizing the compensation of the Township Trustees and Township Fiscal Officer, seconded by Mr. Tracy with all voting "AYE".

Mr. Wright advised the Board of Zoning Appeals and the Rural Zoning Commission appoints a member each year for a five year term. Staff is recommending the Board of Trustees appoint the current Zoning Commission alternate member, Mr. Mark Schulte, to a regular member for the term of January 1, 2016 through December 31, 2020; to appoint Jeff Baumgarth to the alternate Zoning Commission seat for the term ending December 31, 2018 and to re-appoint Wayne Loudermilk to the Board of Zoning Appeals for the term January 1, 2016 through December 31, 2020.

Mr. Tracy made a motion to approve the appointments to the Board of Zoning Appeals and the Rural Zoning Commission as presented, seconded by Mr. Schultz with all voting "AYE".

Mr. Tracy made a motion to follow the same process as has been done in the past for the reorganization of the Board of Trustees for 2016 to appoint Mr. Schultz as Chairperson, Ken Tracy as Vice Chairperson and Mary Makley Wolff as member, seconded by Mr. Schultz with all voting "AYE".

Mr. Tracy made a motion to schedule the Trustee work sessions for the second (2nd) Monday of each month at 8:30 a.m. except for March, October and November which then will be the first Monday of the month (March & November the 2nd Monday is the day before the 3rd Tuesday and October 2nd Monday is Columbus Day). Also, to schedule the regular business meeting for the third (3rd) Tuesday of each month at 7:00 p.m., seconded by Mr. Schultz with all voting "AYE".

Mr. Wright advised the Township and the Fraternal Order of Police Sergeants Unit have come to an agreement on their 2016-2018 Collective Bargaining Agreement and is recommending the Board approve the agreement.

Mr. Schultz made a motion to approve the Collective Bargaining Agreement between the Miami Township Board of Trustees and the Fraternal Order of Police effective January 1, 2016 through December 31, 2018, seconded by Mr. Tracy with all voting "AYE".

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Mr. Wright advised the Township and the International Association of Fire Fighters Local 3768 have come to an agreement on their 2016-2018 Collective Bargaining Agreement and is recommending the Board approve this agreement.

Mr. Schultz made a motion to approve the Collective Bargaining Agreement between the Miami Township Board of Trustees and the International Association of Fire Fighters, Local 3768 effective for the years of 2016 through 2018, seconded by Mr. Tracy with all voting "AYE".

Public Comment: Mr. Joe Dills, and his business partner, came forward to state he is moving his glass and bed liner business to the old Meineke building on St. Rt. 28 and would like to know how they can get signage on the new pylon sign along I-275. The Board stated this is the Township's first endeavor with a sign like this and asked for their patience.

Mr. Vilardo, of the IAFF Local 3768, came forward to thank the Trustees for the negotiation process with Chief Kelly, Jeff Wright and Joe Braun.

Executive Session: Mr. Schultz made a motion to go into Executive Session to consider the purchase or sale of property pursuant to Section 121.22(G)(2) of the Ohio Revised Code and to consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or negotiations with other political subdivisions respecting requests for economic development assistance which is necessary to protect the interests of the applicant or the possible investment or expenditure of public funds to be made in connection with the economic development project pursuant to Section 121.22(G)(8) of the Ohio Revised Code and to discuss pending or imminent litigation pursuant to Section 121.22(G)(3) of the Ohio Revised Code, seconded by Mr. Tracy with all voting "AYE".

Mr. Schultz made a motion to come out of Executive Session, seconded by Mr. Tracy with all voting "AYE".

With no further business to come before the Board the meeting was adjourned at 9:40 p.m.

ATTEST: _____
Eric C. Ferry, Fiscal Officer

Mary Makley Wolff, Chairperson