

## MIAMI TOWNSHIP BOARD OF TRUSTEES WORK SESSION

OCTOBER 14, 2014

The Miami Township Board of Trustees met in work session on Tuesday, October 14, 2014 at the Miami Township Civic Center. Chairperson Ken Tracy called the meeting to order and led the Pledge of Allegiance. Mr. Ferry called the roll and present were Ken Tracy, Mary Makley Wolff and Karl Schultz.

Mr. Fronk introduced Pam Haverkos, Director of Clermont County Emergency Management Agency who made a presentation to the Board on Clermont County's All Hazard Mitigation Plan. Federal regulations require local jurisdictions to update their plan every five years. The plan is a multi-jurisdictional plan covering all of Clermont County. The Board will need to adopt a resolution adopting the plan. This will be an action item at the business meeting.

Mr. Fronk advised the 2015-2016 Miami Township Strategic Plan is complete and has been circulated to staff and elected officials for comment. Comments relating to consistency and grammar were addressed in the final version. Mr. Fronk asked the Board to look at the final version and get with him on any issues they have. This will be an action item at the business meeting.

Chief Kelly presented the Clermont County Fire Chief's updated Mutual Aid Agreement. Chief Kelly noted this Agreement has been reviewed and approved by the Law Director.

Chief Kelly presented options on disposing of Engine 2, which is a 1993 Pierce Dash. One option is to sell the Engine to Wayne Township and the second option is to post it on GovDeals. Chief Kelly explained both options.

Mr. Fronk advised during a discussion on the AIM-MRO sewer line extension he presented an option to expand the project along Bett Ann and Riverview Drives. At a public meeting on the project, there was some support expressed for this option. Mr. Fronk is recommending the Township, through the County Water Resource Department, expand the engineering scope of work to include sewer lines along Bett Ann and Riverview Drives. The bid documents will note these two streets are alternatives. If bid prices are favorable we can do the entire project. If bid prices for construction are higher than the TIF available funds we will drop Bett Ann and Riverview Drives. If the Board agrees with this recommendation, we will need to amend the Memorandum of Understanding and the contract with Santoro Engineering. The Board asked Mr. Fronk to make sure there is at least a 50% agreement of the homeowners on the two streets to the sewer extension project.

Mr. Fronk explained that every five years Ohio EPA issues a renewed Phase II Storm Water permit. The new permit became effective September 11<sup>th</sup> and will run for another five years. Urban Townships were given a choice to develop its own storm water plan or partner with their County. Miami Township opted to partner with the County. As a partner, Miami Township is required to submit a new Notice of Intent or permit coverage. Mr. Fronk explained the form to be filled out and this will be an action item at the business meeting.

Mr. Fronk presented the new assessments to the lighting district fund. Because of the increase cost of electricity the current assessments were no longer covering the cost of electricity and maintenance for the street lights. Because the new assessments will not be collected until 2015 there is a need to make an advance from the General fund to the Lighting Fund in the amount of \$140,000.00. This will cover the lighting district invoices through April 2015. When the new assessments are collected the General Fund will be repaid. A resolution will be prepared for the business meeting.

Mr. Fronk explained he and staff has been researching the Township being able to declare snow emergencies. By resolution, the Township can declare a snow emergency. The resolution Mr. Fronk is recommending the Board adopt would allow three levels of snow emergencies and provides details regarding parking prohibitions during a declared snow emergency. Mr. Mantel advised of some of the issues with clearing Township roadways during particularly snowy times and if a resolution is adopted, the Service Department will have to post snow emergency parking signs on Township maintained roads and/or at the beginning of subdivisions. Mr. Braun, Township Law Director, advised the Ohio Revised Code does allow Township's to declare snow emergencies and discussed signage options. Mr.

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Fronk stated once the resolution is adopted by the board, a notice of the resolution must be published once a week for three consecutive weeks in the newspaper and must be posted in five conspicuous places for a period of thirty (30) days. Mr. Fronk is recommending the Board adopt Resolution 2014-48 a resolution designating authority regarding the declaration of a snow emergency authorization in the Township and dispensing with a second reading and declaring an emergency.

Ms. Wolff made a motion to adopt Resolution 2014-48 a resolution designating authority regarding the declaration of a Snow Emergency Authorization in the Township and dispensing with a second reading and declaring an emergency, seconded by Mr. Schultz with all voting "AYE".

Mr. Fronk presented one personnel item for the Board's consideration. In the Recreation Department to make a final offer of employment to Jane Kozel as a Building Monitor effective 10/15/14 at \$10.00 per hour.

Mr. Schultz moved to make a final offer of employment to Jane Kozel as a Building Monitor effective 10/15/14 at \$10.00 per hour, seconded by Ms. Wolff with all voting "AYE".

With no further business to come before the Board the meeting was adjourned at 9:21 a.m.

ATTEST: \_\_\_\_\_  
Eric Ferry, Fiscal Officer

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Ken Tracy, Chairperson