

MIAMI TOWNSHIP BOARD OF TRUSTEES WORK SESSION

JULY 11, 2016

The Miami Township Board of Trustees met in work session on Monday, July 11, 2016 at the Miami Township Civic Center. Chairperson Karl Schultz called the meeting to order and led the Pledge of Allegiance. Mr. Ferry called the roll and present were Karl Schultz, Ken Tracy and Mary Makley Wolff.

Mr. Chris Lohrmann addressed the Board regarding plans for fundraising for the Spirit of '76 Memorial Park. They plan on reaching out for private funds and grants. They already have two fundraisers planned for this year. Mr. Lohrmann gave the Board a list of priorities they would like to see. They included a welcome sign, shelter house and improvement of existing trail. The Board asked for an explanation for the shelter house. Mr. Lohrmann stated they feel it is needed and would attract more people to the Spirit of '76 Park to learn about history. The Board stated their concern with a shelter in the Spirit of '76 Park is that it is more tucked away and not out in the open and they have a concern with security. Ms. Wolff stated the Township does not have the funds to build a shelter there and Mr. Lohrmann stated their fundraising would take care of the shelter. Mr. Tracy stated he looked forward to seeing their plans and costs. The Board thanked Mr. Lohrmann for the handout he gave them and the effort that has gone into the plans. The Board asked about the welcoming sign and asked what their intentions are. Mr. Lohrmann stated it would be nice to have a sign there for people to see where the Spirit of '76 Park is and Mr. Mussleman has worked with a company that created a model for the sign. Mr. Wright stated they have someone who can produce a sign for \$80.00 and we can use in-house labor to frame out the sign. The Board asked about his thoughts on the trail improvements. Mr. Lohrmann stated he would like the trail to hook up with the main trail in the park and there could be public and private funds available.

Mr. Eric George of the Coalition for a Drug Free Milford Miami Township came forward to update the Board on the community survey for a tobacco free and smoke free parks and making all Township properties smoke and tobacco free. Mr. George stated the different venues and events they attended, to see if their events were tobacco free. Mr. George stated 74.7% of the answers for tobacco and smoke free parks and events was that they agreed or strongly agreed for it to be tobacco and smoke free. The Board asked about the question on the survey that asked how often you visit a Miami Township Park location and what the response was. Mr. George stated the vast majority said they visit at least once a week and once a month. Most of the answers on the survey were residents of Miami Township and Milford, a small amount were from other communities. Mr. Braun, Law Director, stated he has prepared a draft resolution related to making Township properties smoke and tobacco free. The Board asked Mr. Wright what our policy is regarding smoking on Township properties. Mr. Wright stated currently no one can smoke within 15 feet of an opening of a building and there is no smoking in any Township vehicles. Mr. Braun stated if the Board adopts a resolution where there is a smoking free, tobacco free, vape free campus, people who want to smoke would have to go outside of the property to smoke or smoke before they get on Township property. Mr. Braun stated this will have an impact on people who rent our facilities and it will be a learning curve. This resolution could be ready for the Board to adopt at the August business meeting. Mr. Wright stated they would do interviews with the news media and through social media to get this information out to the public. The Board thanked Mr. George and his team for their work on this. Meghan, from the Coalition, stated the Township might start getting the word out noting when this ban would take effect.

Assistant Police Chief Mills submitted a proposal from Stanley Security for the lower level of the Police building. This will address critical condition fire monitoring as well as installation of two existing head detectors that have been repurposed from the original demolition of the lower level, installation of babbling per code, panel grounding, smoke detector, strobe and horn installation, temperature sensor and water detector monitoring. The cost would be \$12,485.00. This will be an action item at the July 19th business meeting.

Assistant Police Chief Mills stated during the demolition of the lower level of the police building, it was discovered that the server room on that level is reaching temperatures nearing 100 degrees. They have researched the cost of obtaining a ductless split system air conditioning unit that will alleviate this problem. The bids are from Baker Heating and Cooling for \$5,160.00; Hufford Heating and Air Conditioning for \$7,775.00 and Perkins Carmack Construction for \$11,800.00. All bids have been reviewed by the Service Director and they are recommending Hufford Heating and Air Conditioning Option 1 for a cost of \$7,775.00 and option 1 has the best warranty. This will be an action item at the July 19th business meeting.

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Chief Kelly is requesting approval to move forward with entering into a contract with Zoll Data Systems to create an interface between the new County computer aided dispatch (CAD) and our EMS reporting software. This project was budgeted as a capital project for 2016. The cost would be \$7,000.00. This will be an action item at the July 19th business meeting.

Chief Kelly is requesting approval to install two additional card readers at Station 28 to assist with security and inventory control. The cost would be \$3,950.00. This will be an action item at the July 19th business meeting.

Mr. Musselman explained renting a salt loader versus purchasing one noting renting one is \$2,500 per month plus \$600 to deliver and pick up. Renting for six months will cost \$15,500.00. On a seven year purchase agreement, annual payments for this machine would cost \$17,250.00. For an additional \$1,650.00 per year we could own the machine in seven years. Mr. Musselman stated we can expect to get 10 to 12 years out of the machine. At the ten year mark we would have paid out \$156,000 to rent versus \$118,987 to own. There would also be fuel, maintenance and insurance costs added with owning one of these machines. The Board has concerns of it lasting 10 to 12 years and would like more information regarding maintenance costs. Mr. Musselman will get that information and bring it to the Board.

Mr. Elliff gave a recommendation of hiring Mr. Jeffrey Uckotter to the position of Township Planner with a one year probationary period at an hourly rate of \$24.04 per hour. Mr. Elliff noted Mr. Uckotter has had a lot of experience with working with the public and felt he has good customer service skills.

Ms. Wolff made a motion to hire Mr. Jeffrey Uckotter to the position of Township Planner with a one year probationary period at an hourly rate of \$24.04 per hour and subject to a successful completion of a pre-employment physical starting July 28, 2016, seconded by Mr. Tracy with all voting "AYE".

Mr. Wright recommended the Board grant employment to Tristan Hudson as a part-time laborer at \$10.71 per hour effective July 6, 2016 and to accept the resignation of part-time employees Eddie Prine effective June 23, 2016 and David Huffman effective July 8, 2016.

Ms. Wolff made a motion to approve the Service Department personnel actions as presented, seconded by Mr. Tracy with all voting "AYE".

Mr. Musselman advised they had a bid opening for the Miami Meadows Lake Erosion Control project. They received three bids. Bzak \$108,276.00 they had no bid bond as required per bid specifications, Evans Landscaping bid was \$149,800.00 and Rack Ballauer bid was \$109,310.00. Mr. Musselman noted they had projected to spend \$100,000. Mr. Musselman stated he has some hesitation with the soil bags and boulders that will be in place and could cause some footing problems. Mr. Musselman stated they could do away with the soil bags and boulders and use that money to use all RediRock block construction. The Board discussed using the RediRock all around the lake. The Board asked about the water flow and where the worst erosion starts. Mr. Musselman and Mr. Wright stated the worst erosion is by the shelter and that would be phase 1. The Board asked for a rendition of exactly where the RediRock will go and where the soil bags and boulders would go. There will also be plantings to help with the erosion. Mr. Musselman will work with the vendors and bring back the information at a later meeting.

Mr. Musselman is requesting permission to move forward with the new storage garage as they need to get the engineering started. Mr. Musselman also advised they got a quote of \$43.71 per ton from Morton Salt which is down from \$62.97 per ton last year. This will be an action item at the July 19th business meeting.

Mr. Musselman updated the Board on other Service projects. They are waiting for a start date and schedule for the 2016 resurfacing and Riverview parking lot paving, the Service garage roof repairs are scheduled for the last week of July, the Leming House project will begin soon and he will work with the Recreation Department regarding rental schedule and they are working on the Sugar Camp turn radius improvement.

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Mr. Wright explained the Mr. Braun has a draft resolution that would revise the standards that regulate noise in the Township. The existing regulation for solid waste and recycling collection would still be in effect. New regulations would apply to the noise being generated on private property or public right of way to restrict decibel levels to no more than 75 between 7:00 a.m. and 10:00 p.m. and no more than 50 decibels between 10:00 p.m. and 7:00 a.m. The levels would have to be sustained, measured and observed by a law enforcement officer using a decibel recorder. There would be exemptions from the regulations for reasonable occurrences such as safety and emergency vehicles, road work, lawn maintenance and approved public assemblage events. This will be placed on the July 19th business meeting agenda for further discussion and proposed adoption. Mr. Braun explained they have been meeting with department heads for months to come up with this resolution. Mr. Braun also stated the Police Department has tested different noises throughout the Township and none of the places measured for sound never were above 55 decibels.

Mr. Wright explained he and staff have worked together to draft regulations that will govern the parking of vehicles and other items on public rights of way. The parking of vehicles and other items on public streets have been a concern that we have received from residents. In addition, reasonable clearance and access by our first responder vehicles is a critical component to the response times that we provide to our residents in need. Some of the restrictions will include limiting parking to the non-fire hydrant side of a street on any street that is less than twenty four (24) feet wide. It is also being proposed that parking be prohibited on cul-de-sac portions of streets and that semitrailers and moving vans only be permitted to park on Township streets or the purposes of loading and unloading. There will also be regulations limiting a vehicle parking on a street to no more than seventy two consecutive (72) hours on public streets unless a specific need is required and permission is sought from the Chief of Police. This will be an action item at the July 19th business meeting.

Mr. Wright explained the Township has fielded a growing number of complaints from residents regarding door to door solicitors and some of those solicitors can be aggressive. Mr. Braun has worked with staff to draft proposed regulations that would govern the process for commercial vendors who are transient and visiting the Township. The proposed regulations would restrict the hours of solicitation from 9:00 a.m. to 9:00 p.m. and require a structured application process that would require an applicant to apply for approval at the Police Department, pay for a license at the Administrative Offices and if approved carry proof of said license when visiting residences. The formal approval process will offer us the opportunity to know who is peddling in our community, create a record to provide some oversight over their operations with our residents and create a mechanism to revoke a license for inappropriate tactics or behavior. The regulation would not apply to persons seeking contributions for non-profit organizations, students doing school benefits, Township civic organizations, or persons providing information and literature for political issues, candidates or a religious institution. This will be an action item at the July 19th business meeting.

Public Comment: NONE

Executive Session: Mr. Tracy made a motion to go into Executive Session to consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official, or the investigation of charges or complaints against a public employee or official pursuant to Section 121.22(G)(1) of the Ohio Revised Code, seconded by Ms. Wolff with all voting "AYE".

Mr. Tracy made a motion to come out of Executive Session, seconded by Ms. Wolff with all voting "AYE".

With no further business to come before the Board the meeting was adjourned at 10:15 a.m.

ATTEST _____
Eric Ferry, Fiscal Officer

Karl Schultz, Chairman

