

MIAMI TOWNSHIP BOARD OF TRUSTEES WORK SESSION

SEPTEMBER 12, 2016

The Miami Township Board of Trustees met in work session on Monday, September 12, 2016 at the Miami Township Civic Center. Chairperson Karl Schultz called the meeting to order and led the Pledge of Allegiance. Mr. Ferry called the roll and present were Karl Schultz, Ken Tracy and Mary Makley Wolff.

Mr. Wright gave a PowerPoint presentation regarding the replacement of Township signs on some of the campuses. The signs at the Civic Center were destroyed by an OVI driver and the signs at the Central Fire Station and Police Department campus are no longer accurate. Mr. Wright advised there are 11 different styles of Township signs and is his intention to start thinking about what kind of signage the Township should purchase. Eric Ferry asked as the designs are looked at to also advise of costs. The Board asked that there be a discussion regarding the history of the signs, keep signs consistent and identify high traffic areas. The Board also discussed possibly having the community design another Township flag. Mr. Wright will continue working on this and bring updates to the Board at their meetings.

Mr. Wright advised the County is closing Wolfpen Pleasant Hill Road, south of Klondyke Road, for one year for a major project. Mr. Wright discussed getting a written legal opinion that it is a Home Rule Township's right to temporarily close Township's roads to through truck traffic. This would be done on Klondyke, Sugar Camp and Dry Run Road because they are very narrow, winding roads. There are a large number of residential properties on those roads and he and Mr. Braun believe it is the Township's right to be able to do this only during that closure. The "truck" traffic would be based on the definition in the Ohio Revised Code that the Police Department uses based on weight of the vehicle, typically versus axel and our officers would use appropriate discretion. Mr. Wright noted he has spoken to the County and ODOT to advise what we are going to do and ODOT has given permission to place signs in ODOT's right-of-way on St. Rt. 131 and St. Rt. 50 at Sugar Camp and Dry Run Road.

Chief Kelly advised of the need to replace the riding mower for Station 28. The 15 year old mower's maintenance is outpacing the cost of replacement. They have solicited quotes on a comparable replacement and he is recommending they purchase a Bob-cat CRZ riding mower from Dr. Mills Mower Service for a cost of \$3,999.00, which includes a 5 year limited warranty. Chief Kelly stated they did ask if the Service Department possibly had a hand-me-down but they do not at this time. The Board asked Mr. Musselman if it would be difficult to add the South Station to the Service Department's mowing schedule. Mr. Musselman stated it would be out of the way and time consuming. The Board asked Chief Kelly to get quotes for a residential style mower instead of a commercial style.

Chief Kelly discussed the replacement of a rescue vehicle. Chief Kelly noted they decommissioned and auctioned Support 1, a 1977 Grumman, in 2015. This year they plan to decommission Rescue 26 which is a 1993 GMC Sierra due to its service life and condition. Chief Kelly is requesting permission to spend \$168,500.00 for the purchase of a chassis and vehicle through Maintainer Custom Body. It was noted that this vehicle will be the replacement for the two decommissioned vehicles.

Chief Madsen presented a request for conditional offers of employment for Jeremy Grooms and Matt Evans for the position of full time Police Officer. These two positions are replacement positions due to the retirement of Mike Henderson and the resignation of Steven Pielage. Chief Madsen explained the conditional offer will allow the two candidates to move on to the medical and psychological portion of the process. It was noted full staff is 40 and they are at 37 right now. The two new hires would put them at 39. The Board asked for the names of people being interviewed for Township positions, ahead of time, so they can make sure there will be no nepotism issues.

Ms. Wolff made a motion to offer conditional employment to Jeremy Grooms and Matt Evans for the position of full time police officers, seconded by Mr. Tracy with all voting "AYE".

Chief Kelly explained he has been working with the Police Department to make upgrades to the Emergency Operations Center after entering into the agreement with the County to make it a backup EOC for their operations. Chief Kelly is requesting approval to explore grant opportunities with the Clermont County Emergency Management Agency to upgrade the radio and computer equipment in the EOC. The county is willing to help fund the installation of a radio antenna, on the outside of the Civic Center, and wiring to install base station radios in the EOC. Chief Kelly noted they have secured two base radios at no cost through the Comm Center and they are in the process of having them reprogrammed to our Police and Fire/EMS templates. Also, the EMA has offered to loan laptop computer equipment at no cost to us as long as we are willing to place the equipment on our network and support any required software upgrades. Chief Kelly contacted InTrust and has been advised that

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there would be no cost to add the laptops to our network, but any upgrades to software would be at our expense. This will be an action item at the September business meeting. The Board agreed that Chief Kelly should move forward with investigating grant possibilities for the upgrades to our EOC.

Chief Madsen is requesting to spend \$4,505.14 of their \$35,000.00 budgeted soft costs for the interior finish associates with the overall remodeling project of the police department, for office furniture for Assistant Chief Mills. His current furniture was left over furniture when the Administration department moved to the Civic Center and this furniture now has blocks holding two sections of the furniture in place and scotch tape adhering a drawer shut. Chief Madsen is recommending the Office Furniture Source be used for the purchase for the purpose of staying consistent with the lower level furniture that will be ordered in the near future as part of the lower level remodel. Chief Madsen stated this is a state bid quote. The Board asked Chief Madsen to secure bids from other office furniture stores. Chief Madsen will do this and bring the information at a future meeting.

Mr. Musselman updated the Board regarding ongoing projects noting the Leming House project is underway and the contractor is making good progress, the Miami Meadows playground project is deconstructing the existing playground and getting the space ready for the installations of the new playground, he is meeting with the contractor of the Miami Meadows Lake Erosion project for a pre-construction meeting, on site, and will keep the Board updated regarding the schedule, the Paving program is still on schedule for the week of September 19 and includes Riverview Park, the Spirit of 76 Memorial Ride is Saturday, September 17th and the Township Clean-Up Days is September 23 & 24. Mr. Musselman discussed the emergency phones in the parks and cemetery noting he is looking into getting them fixed and how much they are costing the Township. Chief Madsen said there are minimal calls that come from the emergency phones as you would have to run from a ball field or other field to the location of the phone and most people call from a cell phone now. The Board asked to put a sign on emergency phones noting if they are not working and to research the cost of these phones. The Board agreed the phones should come out of the parks and cemetery.

Mr. Wright advised the Board he and Mr. Musselman met with Donna Ammen and one of her board members of the Greater Milford Historical Society, at the Leming House, for a book signing and the book depicts a lot of the Greater Milford history actually took part in Miami Township. As a result of the meeting the Greater Milford Historical Society wants to do more outreach to Miami Township residents. They appreciate that the Leming House is a historical site and is a structurally sound building. Mr. Wright stated he was going to work with Mr. Musselman, an area builder and the building department to see if we could allow more public access to the first level part of the Leming House that has been used for storage and the vacant upstairs. Mr. Wright stated he supports the Historical Society using one or two rooms for displays of their artifacts and historical items that represent our history. Mr. Wright felt it is a good outreach and the new public library will be right across the street. Mr. Wright asked for the Board's input. Mr. Schultz asked about the fire suppression in the older part of the building and if it was adequate and what the access be in that part of the building for the second floor. Mr. Wright stated the access to the second story is via a single stair case and while it is sound, it may not be sound enough for the general public. Ms. Wolff stated in the past what the county was going to require to make the older part of the building accessible to the general public was incredibly expensive and is unaware if that has changed and feels it would be a significant cost to have the public in the older part of the house. Ms. Wolff fully supports looking into the costs and what it would take to make it accessible to the public. Mr. Wright stated they will continue to evaluate this subject and will bring more information to the Board. Mr. Tracy agreed and wanted to know what the return on the investment would be.

Mr. Wright noted Mrs. Thibodeau has been approached about businesses advertising on the outfield fences, and other locations like that, primarily at Miami Meadows. Mr. Wright stated he would look to see if there are any policies regarding this. The Board agreed to have Mr. Wright look into this and to bring them information.

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Mrs. Thibodeau explained she received a phone call from a gentleman that wanted to know if they would entertain the idea of naming a baseball field after his father who was a decorated war veteran. Ms. Wolff stated while this gentleman is well deserving, there a lot of other people who are deserving as well. The past two fields that were named after someone were lifelong residents who did a lot for baseball in the community and also for a State Representative who worked to help secure funding for the parks. Ms. Wolff stated there is the Spirit of 76 Park and maybe there is some way to honor his father in that park. Mrs. Thibodeau noted there was a football field named after someone and Ms. Wolff stated there were funds raised for that. Mr. Tracy asked Mr. Wright and Mrs. Thibodeau to go back and look at the policy and if there is no policy to stop before we take requests and we should get a policy in place so we can be consistent on how we do things.

Mr. Elliff explained the Zoning Commission heard and made recommendations to the Trustees on two (2) zoning cases. One for Case #548 Ryan Homes for Diekmeyer and Case #550 R. Woodings for Pinebrook Memory Care. Mr. Elliff is recommending the Board set a special meeting for Tuesday, October 11, 2016 at 7:30 p.m. to hear these cases. The reason for the later Trustee start time is due to a recreation class that will be over at 7:00 p.m. in the Miami Room which will be used as an overflow room for those cases.

Ms. Wolff made a motion to hold a special meeting for Case #548 and #550 at the Township Civic Center on Tuesday, October 11, 2016 at 7:30 p.m., seconded by Mr. Tracy with all voting "AYE".

Public Comment: None

Executive Session: Ms. Wolff made a motion to go into Executive Session to consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official, or the investigation of charges or complaints against a public employee or official pursuant to Section 121.22(G)(1) of the Ohio Revised Code, and to conference with counsel related pending or imminent litigation pursuant to Section 121.22(G)(3) of the Ohio Revised Code, and to consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or negotiations with other political subdivisions respecting requests for economic development assistance which is necessary to protect the interests of the applicant or the possible investment or expenditure of public funds to be made in connection with the economic development project pursuant to Section 121.22(G)(8) of the Ohio Revised Code, seconded by Mr. Tracy with all voting "AYE".

Ms. Wolff made a motion to come out of Executive Session, seconded by Mr. Tracy with all voting "AYE".

With no further business to come before the Board the meeting was adjourned at 11:00 a.m.

ATTEST: _____
Eric Ferry, Fiscal Officer

Karl Schultz, Chairperson