

RECORD OF PROCEEDINGS

Minutes of

MIAMI TOWNSHIP BOARD OF TRUSTEES

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held

SEPTEMBER 17, 2024

20

The Miami Township Board of Trustees met in a Business Session on Tuesday, September 17, 2024, at 7:00 p.m. at the Miami Township Civic Center. Chairperson Mary Makley Wolff called the meeting to order and led the Pledge of Allegiance.

INVOCATION

Chairperson Wolff requested a moment of silence and reflection from those in attendance.

ROLL

Mr. Eric Ferry called the roll. Attending were Mary Makley Wolff, Mark Schulte, and Ken Tracy. Also present were Township Administrator and Public Safety Director Steve Kelly as well as Law Director Joseph Braun.

APPROVAL OF MINUTES

Mr. Tracy made a motion to approve Minutes for the August 12, 2024 Work Session, August 20, 2024 Business Session, and August 28, 2024 Special Meeting. Mr. Mark Schulte seconded the motion. All voted "AYE."

DEPARTMENT REPORTS

Each Department Head gave a report for the previous month. Key highlights included:

Community Development

Mr. Brian Elliff highlighted the sustainability success story of keeping Kroger in Mulberry Square and how their decision to stay has also helped in-line businesses grow and thrive. Elliff also discussed the ways in which new drone reconnaissance is adding precision to property maintenance investigations. Finally, Elliff discussed luxury homes being proposed in the area.

Finance

Mr. Ferry briefly introduced his written report as complete.

Fire & EMS

Fire Chief Dave Jetter highlighted the recent retirement of Jim Martin, recent mutual aid during the Arrowhead fire, as well as recent back-to-school welcoming activities.

Police Department

Chief Rob Hirsch highlighted the Milford-Miami Township Addiction Response Team and showed an informative video about program resources created by Multimedia Director Will Menz.

Recreation Department

Mr. Ryan Himes discussed the recent Movie Night in the Meadows with Toy Story 2 as well as the upcoming Harvest Festival and Community Bonfire (October 19).

Service Department

Mr. Chris Burdsall updated the Board regarding the Lorven Drive connector project which will soon be paved, the Road Resurfacing project, which is wrapping up, and the Miami Riverview Courts project that is currently being sealed prior to being paved. Additionally, Mr. Burdsall discussed the recent location of a gas line while on a project that was discovered with the help of the department's vector truck. Finally, Miami Meadows Lake has received a renewal of fish.

Administration

Mr. Steve Kelly announced that there is an Ohio Department of National Resources burn ban in the area due to drought conditions, which will go into effect October 1st.

OLD BUSINESS

None.

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NEW BUSINESS

New Business was discussed as follows:

AGENDA ITEM #1 — PAYMENT OF BILLS

Mr. Schulte made a motion to pay the bills of the Township including 91 ACH payments numbered 800 through 890, 26 electronic payments numbered 3934 through 3960 and 95 checks numbered 147221 through 147315 for the total amount of \$1,233,867.41.

In addition, the motion approves the following net payroll expenses:

<u>Direct Deposit</u>	<u>Date Amount</u>
08/23/2024	\$554,332.41
08/06/2024	\$543,646.94

The motion was seconded by Mr. Tracy. All voted "AYE."

AGENDA ITEM #2 — PERSONNEL

Mr. Tracy made a motion to accept the following personnel recommendations as stated:

Fire Department

Remove Anthony Robertson from probation and change his rate to \$33.71 per hour effective September 12, 2024.

Remove Stephen Bischoff from probation and change his rate to \$27.95 per hour effective September 29, 2024.

Remove Amanda Delaney from probation and change her rate to \$27.95 per hour effective October 03, 2024.

Remove Madeline Peltier from probation effective October 04, 2024.

Mr. Schulte seconded the motion. All voted "AYE."

AGENDA ITEM #3 — PARKS MASTER PLAN PROPOSAL (R2024-039)

Mr. Schulte made a motion to adopt Resolution 2024-039, a resolution authorizing approval of an agreement with The Kleingers Group for professional services associated with the preparation of a park master plan for Miami Township, dispensing with a second reading, and declaring an emergency.

The motion was seconded by Mr. Tracy. All voted "AYE."

AGENDA ITEM #4 — SEMI-ANNUAL CREDIT CARD REVIEW

Mr. Tracy made a motion to approve the semi-annual overview of Township credit cards for the previous six-month period.

The motion was seconded by Mr. Schulte. All voted "AYE."

AGENDA ITEM #5 — STATION 27 REQUEST FOR QUALIFICATIONS

Mr. Schulte made a motion to approve the Fire Department's request to prepare and issue a Request for Qualifications (RFQ) for architectural and engineering services related to the reconstruction of Station 27.

The motion was seconded by Mr. Tracy. All voted "AYE."

AGENDA ITEM #6 — TRAFFIC LOGIX CLOUD

Mr. Tracy made a motion to approve the Police Department's request to enter into a three-year contract with Traffic Logix at a cost not to exceed \$5,250.00.

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The motion was seconded by Mr. Schulte. All voted "AYE."

AGENDA ITEM #7 — PRADCO BENCHMARKING

Mr. Schulte made a motion to approve the Fire Department's request to conduct a benchmarking assessment for all employees through PRADCO at a cost not to exceed \$4,000.00.

The motion was seconded by Mr. Tracy. All voted "AYE."

AGENDA ITEM #8 — ZOLL MONITOR

Mr. Tracy made a motion to approve the Fire Department's request to purchase a cardiac monitor from Zoll Medical Corporation at a cost not to exceed \$39,506.75.

The motion was seconded by Mr. Schulte. All voted "AYE."

AGENDA ITEM #9 — PEDESTRIAN SIDEWALKS (R2024-040)

Mr. Schulte made a motion to approve Resolution 2024-040, a Resolution authorizing approval of an agreement with The Kleingers Group for professional services associated with pedestrian improvement projects in the Township, dispensing with a second reading, and declaring an emergency.

The motion was seconded by Mr. Tracy. All voted "AYE."

AGENDA ITEM #10 — AMBULANCE PRE-PAY DISCOUNT

Mr. Tracy made a motion to approve the Fire Department's request to enter into a prepayment discount agreement with Horton Emergency Vehicles for a new ambulance.

The motion was seconded by Mr. Schulte. All voted "AYE."

AGENDA ITEM #11 — LEMING HOUSE ALARM

Mr. Schulte made a motion to contract with Silco Fire and Security for the replacement and monitoring of the Leming House alarm system for the sum of \$5,789.00 plus \$65.00 per month monitoring.

The motion was seconded by Mr. Tracy. All voted "AYE."

AGENDA ITEM #12 — NUISANCE CASES (R2024-041)

Mr. Tracy made a motion to approve Resolution 2024-041, a Resolution authorizing the abatement, control or removal of vegetation, garbage, rubbish, or debris, dispensing with the second reading and declaring an emergency.

The motion was seconded by Mr. Schulte. All voted "AYE."

ADDITIONAL**FITNESS COURT: R2024-042**

Administrator Kelly requested approval to enter into a contract with Prodigy Building Solutions to construct the new concrete pad and surrounding sidewalks for the Fitness Court Studio project at Community Park. The estimate from Prodigy is not to exceed \$60,000.00, and existing ARPA funds will be used for this portion of the project.

Mr. Tracy made a motion to approve Resolution 2024-042, a Resolution authorizing approval of an agreement with Prodigy Solutions, LLC to perform work associated with the construction of a fitness court, dispensing with a second reading, and declaring an emergency.

The motion was seconded by Mr. Schulte. All voted "AYE."

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FEMS GRANT FUNDING

Chief Jetter discussed the Fire Department's recent award of \$10,350.00 through the Public Utilities Commission of Ohio (PUCO) that will go towards hazmat operations training.

PUBLIC COMMENT

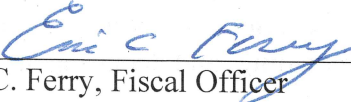
None.

EXECUTIVE SESSION

None.

The meeting was adjourned at 7:32 p.m. on September 17, 2024.

ATTEST:



Eric C. Ferry, Fiscal Officer



Mary Makley Wolff, Chairperson