

RECORD OF PROCEEDINGS

Minutes of

MIAMI TOWNSHIP BOARD OF TRUSTEES

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held FEBRUARY 18, 2025 20

The Miami Township Board of Trustees met in a Business Session on Tuesday, February 18, 2025, at 7:00 p.m. at the Miami Township Civic Center. Chairperson Mark Schulte called the meeting to order and led the Pledge of Allegiance.

INVOCATION

Mr. Ken Tracy joined attendees in prayer.

ROLL

Mr. Eric Ferry called the roll. Attending were Mary Makley Wolff, Mark Schulte, and Ken Tracy. Also present were Township Administrator and Public Safety Director Steve Kelly as well as Law Director Joseph Braun.

PRESENTATION

Rich Surace from Energy Alliances, Inc. presented on the Township's Electric Aggregation Program. According to Mr. Surace, current prices are very high due to generation limits and strain on the system as a result of economic development. However, as electric prices have gone up, Energy Alliances has been able to bring gas costs down.

APPROVAL OF MINUTES

Mr. Tracy made a motion to approve Minutes for the January 13, 2025 Work Session and January 21, 2025 Business Meeting. Mary Wolff seconded the motion. All voted "AYE."

DEPARTMENT REPORTS

Each Department Head gave a report for the previous month. Key highlights included:

Community Development

Brian Elliff, Zoning Administrator, spotlighted Board of Zoning Appeals member Wayne Loudermilk. Mr. Elliff also discussed a recent update to the Township's Pool Gate and Fence Fact Sheet, as well as Township fence regulations.

Finance

Mr. Ferry briefly introduced the Finance report as complete.

Fire & EMS

Fire Chief Dave Jetter introduced the new supervisor's vehicle as complete, and highlighted recent renovations of the Township fitness facility, as well as record response calls since 2023. Lastly, the Miami Township Fire Department was recently featured in a national PBS broadcast for children.

Police Department

Police Chief Rob Hirsch reported that the Police Department recently partnered with Duke Energy Foundation who have pledged to donate \$2,500.00 toward its shop with a cop event. Hirsch also highlighted the recent retirement of Ted Swain, as well as the upcoming overseas deployment of Officer Nick Mills.

Recreation Department

Mr. Ryan Himes, Director, discussed January as being primarily a planning month and stated that he is very excited about upcoming events and programs including a Mother / Son Game Night in March, the release of summer camp lineups, Adult Egg Scramble, and Family Easter Extravaganza.

Service Department

Mr. Chris Burdsall, Director, noted several winter weather events in January and highlighted projects including the Miamiville Sidewalk and Ibold Road projects. Salt will need to be ordered soon.

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Administration

Mr. Steve Kelly highlighted recent retirements and noted that between the two retiring in the current month, they have over 60 years of service.

OLD BUSINESS

None.

NEW BUSINESS

New Business was discussed as follows:

AGENDA ITEM #1 — PERSONNEL

Human Resources Director Emily Asher recommended the following action for personnel:

Fire Department

- Remove Regan Shultze from the position of Volunteer Firefighter effective February 13, 2025.
- Accept the resignation of full-time Firefighter/Paramedic, Alex Beltran, effective February 14, 2025.

Police Department

- Remove full-time Police Officer, Nathaniel Fisher, from probation effective February 16, 2025.
- Remove full-time Police Officer, Michelle Britton, from probation effective February 10, 2025.

Mary Wolff made a motion to accept the personnel recommendations as stated, seconded by Mr. Tracy. All voted "AYE."

AGENDA ITEM #2 — PAYMENT OF BILLS

Mr. Tracy made a motion to pay the bills of the Township from January 17 through February 12, 2025, including 86 ACH payments numbered 1336 through 1421, 48 electronic payments numbered 4208 through 4255 and 105 checks numbered 147907 through 148011 for the total amount of \$1,937,384.96.

In addition, the motion approves the following gross payroll expenses

<u>Direct Deposit</u>	<u>Date</u>	<u>Amount</u>
01/24/2025		\$590,996.05
02/07/2025		\$653,556.64

The motion was seconded by Mary Wolff. All voted "AYE."

AGENDA ITEM #3 — THEN AND NOW (R2025-07)

Mary Wolff made a motion to adopt Resolution 2025-07 authorizing the Township Fiscal Officer to issue and certify a Then and Now Certificate for payment of various expenditures, totaling \$110,667.43, dispensing with the second reading, and declaring an emergency.

The motion was seconded by Mr. Tracy. All voted "AYE."

AGENDA ITEM #4 — JOB DESCRIPTIONS

Mr. Tracy a motion to approve the updated job descriptions as stated.

The motion was seconded by Mary Wolff. All voted "AYE."

AGENDA ITEM #5 — ECONOMIC DEVELOPMENT MANAGER

Mary Wolff made a motion to approve the Economic Development Manager job description as stated.

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The motion was seconded by Mr. Tracy. All voted "AYE."

AGENDA ITEM #6 — FACILITIES STUDY

Mr. Tracy made a motion to authorize the Township Administrator to enter into an agreement with American Structurepoint Inc. to perform a comprehensive facility condition assessment at a cost not to exceed \$75,000.00.

The motion was seconded by Mary Wolff. All voted "AYE."

AGENDA ITEM #7 — ATC PHONE STUDY

Mary Wolff made a motion to approve the Administration's request to contract ATC to perform a communications evaluation at a cost not to exceed \$7,350.00.

The motion was seconded by Mr. Tracy. All voted "AYE."

AGENDA ITEM #8 — BRANCH HILL MIAMIVILLE ODOT AGREEMENT

Mr. Kelly responded to an inquiry made during the work session regarding whether eliminating one side of the sign would save money, stating that it would save approximately \$40,000.00. However, net savings would only be about \$31,000.00 after counting in additional engineering and planning fees. Additionally, ODOT would not allow any changes to the signage including ideas about moving or lighting the "Township" portion of the signage.

Mr. Tracy made a motion to authorize the Township Administrator to notify ODOT of our intention to agree to the change in the timeline for this project and sign any necessary agreements that will allow the project to proceed.

The motion was seconded by Mary Wolff. All voted "AYE."

AGENDA ITEM #9 — ELECTRIC SIGN BOARD REPLACEMENT

Mary Wolff made a motion to approve the Electric Sign Board Replacement through Signarama - Lawrenceburg at a cost not to exceed \$32,777.32.

The motion was seconded by Mr. Tracy. All voted "AYE."

AGENDA ITEM #10 — ZOLL MONITOR AND AED

Mr. Tracy made a motion to approve the Fire Department's request to purchase one (1) cardiac monitor, five (5) automated external defibrillators (AEDs), and five (5) AED batteries from Zoll Medical Corporation at a combined cost not to exceed \$49,638.00.

The motion was seconded by Mary Wolff. All voted "AYE."

AGENDA ITEM #11 — PD ENTERPRISE FLEET ADD-ON

Mary Wolff made a motion to accept and enter into a lease agreement with Enterprise for a 2024 Chevrolet Malibu at a cost not to exceed \$420.06 per month for 36 months.

The motion was seconded by Mr. Tracy. All voted "AYE."

AGENDA ITEM #12 — LEMING HOUSE ALARM

Mr. Tracy made a motion to approve the Change Order from Silco Fire and Security in the amount of \$3,998.00 for The Leming House Alarm System Replacement.

The motion was seconded by Mary Wolff. All voted "AYE."

AGENDA ITEM #13 — COMPUTER UPGRADES

Mary Wolff made a motion to approve the request to purchase Mobile Data Computers for both the Fire and Police Departments at a combined cost not to exceed \$115,946.32.

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The motion was seconded by Mr. Tracy. All voted "AYE."

AGENDA ITEM #14 — PD CELLEBRITE TRAVEL REQUEST

Mr. Tracy made a motion to approve the out of township travel for Detective Jake Dold and Detective Kelsey Feverston to attend the Cellebrite Global Case-to-Closure Summit in Washington, D.C. March 30 through April 4, 2025 at a cost not to exceed \$2,936.00.

The motion was seconded by Mary Wolff. All voted "AYE."

AGENDA ITEM #15 — 2025 RESURFACING BIDS

Mary Wolff made a motion to contract with John R. Jurgenson Co. for \$1,733,417.87 to provide the work of the 2025 Miami Township Road Improvement Program in accordance with the resurfacing program specifications.

The motion was seconded by Mr. Tracy. All voted "AYE."

AGENDA ITEM #16 — FIRE DEPARTMENT CONFERENCE TRAVEL REQUEST

Mr. Tracy made a motion to approve the Fire Department's request for out of Township travel at a cost not to exceed \$4,303.00.

The motion was seconded by Mary Wolff. All voted "AYE."

AGENDA ITEM #17 — PD COMPUTER UPGRADE

Mary Wolff made a motion to accept the purchase of a new computer from Intrust at a cost not to exceed \$5,142.29.

The motion was seconded by Mr. Tracy. All voted "AYE."

AGENDA ITEM #18 — SALT TRUCK UPFITTING

Mr. Tracy made a motion to approve the quote from K.E. Rose in the amount of \$126,725.00 for the 2025 Salt Truck Upfit.

The motion was seconded by Mary Wolff. All voted "AYE."

AGENDA ITEM #19 — AMERICA 250 ENDORSEMENT (R2025-06)

Mary Wolff made a motion to adopt Resolution 2025-06, a resolution in support of the Ohio Commission for the United States Semiquincentennial (America250-OH).

The motion was seconded by Mr. Tracy. All voted "AYE."

AGENDA ITEM #20 — PD EXTERNAL STORAGE

Ken Tracy made a motion to accept and proceed with the purchase of external storage devices from Amazon at a cost to not exceed \$4,749.75.

The motion was seconded by Mary Wolff. All voted "AYE."

AGENDA ITEM #21 — SPONSORSHIP PROPOSAL

Mary Wolff made a motion to approve the attached sponsorship rates as stated.

The motion was seconded by Mr. Tracy. All voted "AYE."

AGENDA ITEM #22 — 2026 NATL. POLICE COMPETITION AND WORKSHOP

Chief Hirsch detailed potential costs associated with becoming a host agency for the workshop as were brought up during the work session last week. According to Hirsch, many costs associated with materials, personnel, and facilities can be reduced. Additionally, and to guarantee the

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event will benefit the Miami Township community, the North American Police Work Dog Association has offered to pay Miami Township up to \$10,000.00 over two payments to be used to organize and coordinate this event.

Ken Tracy made a motion to authorize the police department to be a host agency for the 2026 North American Police Work Dog Association National Competition and Workshop being held in Miami Township June 13 through June 19, 2026; and allow the police department to accept a total of \$10,000.00 over two payments to help facilitate this competition and direct activities to benefit the Miami Township community.

The motion was seconded by Mary Wolff. All voted "AYE."

AGENDA ITEM #23 — SPEED LIMIT REDUCTION (R2025-08)

Mr. Burdsall introduced a request to lower the speed limit on the following streets under the authority of Section 4511.21 of the Ohio Revised Code and based on a traffic and engineering investigation:

Subdivision	T-Number	Street Name	Section & Block	Mileage
Madingly Falls	3311	Brier Creek Drive	Sec. 1A & 1B	0.207
Madingly Falls	3312	Emery Crossing	Sec. 1B & 2	0.486
Madingly Falls	3313	Rowan Hills Lane	Sec. 2 & 3	0.160

Mary Wolff made a motion to adopt Resolution 2025-08, a resolution lowering the speed limit on certain streets in Miami Township, waiving a second reading, and declaring an emergency.

The motion was seconded by Mr. Tracy. All voted "AYE."

AGENDA ITEM #24 — RUMPKE WASTE CONTRACT RENEWAL (R2025-09)

Ken Tracy made a motion to approve Resolution 2025-09, a resolution authorizing approval of an extension agreement with Rumpke of Ohio, Inc. for waste services in Miami Township Parks, dispensing with a second reading, and declaring an emergency.

The motion was seconded by Mary Wolff. All voted "AYE."

ADD-ONS

None.

PUBLIC COMMENT

None.

EXECUTIVE SESSION

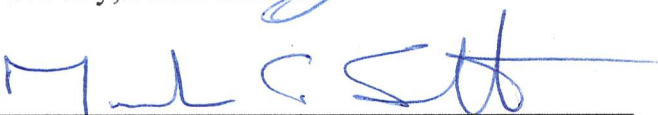
Mary Wolff made a motion to enter executive session. Mr. Tracy seconded the motion. Upon roll call, all voted "AYE."

Mary Wolff made a motion to exit executive session. Mr. Tracy seconded the motion. Upon roll call, all voted "AYE."

The meeting was adjourned at 09:30 p.m. on January 21, 2025.

ATTEST:


Eric C. Ferry, Fiscal Officer


Mark Schulte, Chairperson